



MAP (Membership Assistance Program)
Grant Funding Policy



Background:

Through Membership Assistance Program (MAP) funding, Saskatchewan Squash Inc. (SSI) provides financial assistance to respective clubs, leagues, or other affiliated members.

MAP funding that SSI provides is received from the Saskatchewan Lotteries Trust Fund of Sport, Culture and Recreation, and is derived from the proceeds from the sale of lottery tickets in Saskatchewan.

Purpose:

The purpose of MAP funding distribution is to support community and club-level sport development by increasing participation and the quality of sport development.

Eligibility:

Funds may be made available to those clubs, leagues, etc., who have members in good standing of SSI and who have properly completed the application process.

Application Process:

Complete and submit a "Spending Plan Application" form available on the SSI website. The Spending Plan Application deadline is January 1 of each year; however you are encouraged to submit an application early in the squash season. This date is eight months prior to our fiscal year-end and allows groups time to provide follow-up documentation. Applications must be accompanied by the total number of Sask Squash members in the group as well as the number of squash players in the group. Both of these figures will be taken into account in determining the amount of the grant. The Sask Squash MAP Grant Committee, in their sole discretion, will decide on the amount of funding allotted to successful applicants.

Criteria for Amount of Funding:

- Number of Sask Squash members in group/league
- Total number of players in the group/league
- Increase over previous years of overall number of players in the group/league



- Type of project proposed
- Number of certified coaches and/or certified officials in the group/league
- Initiative and involvement of group/league players and the application project to grow the game in Saskatchewan

Follow-up Report:

When your project is complete, submit a "Follow-up Report". The Follow-up Report deadline is August 31. Follow-up documentation is required to verify expenditures. This documentation can take various forms but should include third party verification such as:

- Receipts including the type of expense
- Cancelled cheques
- Paid invoices
- Expense claims
- Purchase orders

Examples of allowable funding projects or expenses:

- Tournament banners for club
- Summer training camp – excludes food, beverage and social event expenses
- Officiating clinics - excludes food, beverage and social event expenses
- League expenses - excludes food, beverage and social event expenses
- Non-cash event prizes – merchandise, equipment, etc.
- Training equipment
- Coach salary/honorarium
- Travel within Saskatchewan



Examples of ineligible projects or expenses:

- Capital cost projects (e.g., construction)
- Cash prizes – gift cards, gift certificates and ‘cash-equivalents’
- Alcoholic beverages
- Social events – tournament food, beverages and dinners
- Research projects
- Out-of-province travel

Other information:

- Once your MAP grant has been approved you will be notified and sent a cheque. 25% of your total grant will be held back pending your follow-up documents and receipts.
- Minimum amount of approved MAP Grant is \$300
 - The deadline for applying for a MAP grant is January 1 of each year
 - The deadline for submitting follow-up materials is July 31 of each year
 - Any unused funds must be returned to Sask Squash.
 - Failure to submit proper documentation will result in a return of funds and may jeopardize future MAP funding
 - Approved projects and grant support must take place within Sask Squash’s fiscal year, from Sept. 1 until – Aug. 31 each year, for which the grant funds were approved. Retroactive funding or pre-funding for projects that take place outside of the fiscal year is not permitted.

Liability:

- In no event shall SSI be liable for any direct, indirect, incidental, punitive or consequential damages of any kind whatsoever with respect to funding or grant support described herein. Any club, league or recipient of any funds or grants will indemnify and hold harmless SSI from any and all claims, liability, losses, demands, suits, expenses,



MAP Funding Policy

August 2020

awards, fines, fees (including court cost and lawyer fees) arising out of or related to funding or grant support described herein, including any claims of negligence. This indemnity will continue in force indefinitely.